

KnowledgeBase Article 2084

Security

Guardian Security allows the local Guardian Super User the ability to control read/write access to all Guardian screens, tables and menu items.

This document contains instructions to:

- Create a new user
- Modify an existing user

Create a New User

- 1. Log into Guardian as the administrator
- 2. Navigate to Main Menu > Settings > Global Setting Management > User List > Add



- 3. Enter the new user's full name
- 4. Under the Security expander, username and password, then click the Save button

🔗 Guardian Version 8	X	– 🗆 X
Main Menu Keporting Modules Settings Global Setting Management Global Settings SQL Query Tool Company List Location List	New × User File Set Users Add Selected User Count: 0 Copy V7 Security © ©	i votay's News ↓ 2 ■ 4 ↓
User List Reports List Tables Management Switches List Carrier List Exchange Rate List Spectrometer Import	Alerts Security User Name Peters Password hehehed Language Eng A Copy Security Apply Changes to Child Records	lish (United States) 🕲 💌 🗆 Can Select Database
Mailing Labels MES Menu List Guardian Admin	Guardian Version 8	None
8.2.1006.17 Guardian Admin GU	JARD1 GUARDIAN 01 Central Standard Time 1035x529	The NUL Saveu Full ALCESS

- 5. Click the + sign next to "Guardian Version 8" to expand the options
 - a. The different menu sections will appear
 - b. Click the + sign next to each menu item to expand its' options

😂 Guardian Version 8			- 🗆	×
	V. 🗎	Today's News	_ 🕜 🖷	-
Main Menu 🛛 🕮	New X			-
General Ledger Management General Ledger Management Human Resource Management Financial Statements Reporting Reporting Reporting Management Reporting Modules	Image: Second Secon		2	
Global Settings Global Settings SQL Query Tool Company List Location List User List Reports List	User Name PeterG Password hehehe Language English (United States) Image: A copy Security Apply Changes to Child Records Image: Copy Security Apply Changes to Child Records Image: Copy Security Image: Copy Security Apply Changes to Child Records Image: Copy Security) 😒 🔽 🗆 None None None	Can Select D	atal
Tabies Management Switches List Carrier List Exchange Rate List Spectrometer Import Mailing Labels MES Menu List Guardian Admin	 Engineering) - 18 - Engineering Production) - 19 - Production OtherFunctions) - 22 - Corrective Action Financials) - 20 - Financials Reporting) - 936 - Reporting Settings) - 21 - Settings 	None None None None None	· · ·	- - - -
Custom Custom	Save Completed	None	Ful	Access

6. On the right side of the screen, the security level is indicated with a dropdown menu

- 7. To set Global Security...
 - a. Click on the "Guardian Version 8" line
 - b. Click on the dropdown list on the right side of the line
 - c. Select the Global Security..."None", "Full", or "Read"

Ø	Guardian Version 8	_ 🗆 🗙
Main Menu I	New × Expand menu items by Global Security is set at the top clicking the + sign	i Today's News 🖕 🕐 🗰 📲 🖕
	Get Users Add Selected User aunt: 0	
	User Name FRED Password yabadabdoo Language English (United States) & Guardian Version 8 Gales	None T
Account Receivable Management Human Resource Management	Salesperson Management Customer Management Sales Order Management Sales Order Management Sales Order Management	Full Read
Global Setting Management Company List	Simpling - Receiving Management Purchasing Engineering	None -
Location List User List Tables Management Switches List	Production Financials Settings	None • None • None •
Carrier List Reports List Data Import	Custom Save Completed	None
8.0.3.4 Guardian Admin GUARD1	WPCDEMO 01 Central Standard Time 1074x679	

- 8. Security may be set Globally, by Menu/Module, or by Screen/Table
 - a. Menu / Module Security
 - i. Click on the Module you wish to set Security
 - ii. Click on the Security dropdown list
 - iii. Select the Security..."None", "Full", or "Read"
 - iv. NOTE: All items listed within the Module selected will inherit the rights of the parent when saved

G	uardian Version 8		None 🔹
	Sales		Full
	Salesperson Management		None
	Customer Management	Setting Security for all of Salesall	Full
	Sales Order Management	items within Sales inherit the same	Read
	Shipping - Receiving Management	Security level.	Full 🝷
÷	Purchasing		None -
÷	Engineering		None -
۰	Production		None -
۰	Financials		None 👻
٠	Settings		None -
(+	Custom		None 🔻

- b. Individual Security
 - i. Click on the individual Screen / Table you wish to set Security
 - ii. Click on the Security dropdown list
 - iii. Select the Security..."None", "Full", or "Read"

Guardian Version 8	None 🔻
□ Sales	Full 👻
 Salesperson Management 	Full -
Customer Management	Full -
Customer File	Full 🝷
Customer Reports	Full 🝷
Adjust Customer Price	Full 👻
Flip Customer To Next Price	Full 👻
Replace Customer Reference	Full 👻
Tax Table	Full -
Global Price Maintenance	None
	Full
B Shipping - Receiving Management Shipping - Receivin	Read

- 9. When finished, Save the settings by clicking the Save button
- 10. Navigate to C:\GSSI7\Programs.
- 11. Double-click Admin.exe

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File Hom	e Share View	1				^	0
Navigation pane • Panes	Extra large icons	Small icons Small icons The second secon	Current view •	 Item check I ✓ File name es Hidden item 	tensions Hide selecter items how/hide	d Options	
← → • 1	• 🔄 « Local Disk ((C:) (GSSI7 > Programs	>	~ ∂	Search Programs	۶	>
🗸 💻 This PC	^	Name	^		Date modified	Туре	^
> 🧊 3D Obj	jects	ScrapTickedot			1/22/2013 3:43 PM	Microsoft V	Vc
> 📃 Deskto	ip di	Admin.exe			8/6/2007 8:47 AM	Application	
> 🔮 Docun	nents	Allocpbd.dll			2/23/1999 11:33 PM	Application	e
> 🕹 Downl	oads	Allocpbd.rel			1/15/2020 11:41 AM	REL File	
> h Music		APCKComp.bmp			7/7/2015 1:46 PM	BMP File	
> E Dicture		APCKSIGN.BMP			10/25/2018 9:15 AM	BMP File	
> Picture	² //	AxInterop.SIGPLUS	SLib.dll		5/15/2007 2:40 PM	Application	e
> Videos		BLOGO.BMP			7/7/2003 11:12 AM	BMP File	~
Local I	Disk (C:)	<				3	>
435 items						8==	-

12. Enter the User ID "GSSI" and Current Password (Do NOT enter a New Password)

eQuate User Sign On	
2	
dser Id	
Current Password	Help
New Password (if changing)	ОК
	Cancel

13. Click the Add New button and enter the name of the new user account. Click OK



14. Select the Default General Profile and click OK

e nep				Available Profil	es
er Registration	Database Management	Run-Time Publish	Run-Time Packager	Profile Id.	Profile Name
Users		User Registra	tion Information	DEFAULT	Guardian Default Profile
Jser Id. FRED		User type	End-User		
		General Pr	ofile		
H 4 F	► CraEnd	(None)	Select	\rightarrow	
	🖗 Apply	Default Sig	n-On Script Select		
	Add New	Current Pas	sword		
	× <u>D</u> elete	User Ontion	(liser defined)	Jse W	
	🖌 Rename				
		User or Prof	ile Name	- \	
		Comments			

- 15. Enter information as indicated below:
 - a. Verify User Type is End User
 - b. Enter the user's password
 - c. Fill in the User of Profile Name field with the user's full name
 - d. Click Apply
 - e. Close the eQuate Administrator window

When closing, the eQuate Administrator rewrites security files. This could take a few minutes. Be patient and allow the program to close naturally.

He Help User Registration	Database Management	tun-Time Publish Run-Time Packager a. User Type = End-User		
Users User Id. FRED	Crigned Crigned Crigned Apply Apdy Add gew X palete Vigename	User Registration Information User type Ind-User General Profile DEFAULT Over Default Sign-On Script Default Network Station Name Default Sign-On Script Default Network Station Name Default Sign-On Script Default Network Station Name Current Password Due Windows User Lagon Name for Season Manager S Der Options (User defined) User Vindows User Lagon Name for Season Manager S Der Options (User defined) User Vindows User Lagon Name Comments Def Profile Name Comments D. Click Apply	ignOn : full nam	e
		e. close		

Modify a user

- 1. Log into Guardian as the administrator
- 2. Navigate to Main Menu > Settings > Global Setting Management > User List then select the User you wish to modify and click the change button (or double-click the user)



- 3. Click the + sign next to "Guardian Version 8" to expand the options
 - a. The different menu sections will appear
 - b. Click the + sign next to each menu item to expand its' options

8			Guardian Version 8 -	. 🗆 🗙
			Today's News 🔤 🕐	🖉 📲 _
Main Menu	џ	New ×		~ ×
Engineering	^	P X.	0	
Costing Management		Lloor Filo	Number 2	
 Engineering Management 		User File	Name Fred Flintstone	
Pattern-Die Management				
Production		Get Users Add Selected Us	ser Count: 0	
Inventory Management		Lines Name FRED	Reserved vahadabdoo	
Production Management			Password yubuuuuuu Language Lingiish (omice states) 😵 🚺	
Financials		Guardian Version 8	None	•
Account Payable Management		± Sales	None	-
Account Receivable Management		Purchasing	None	-
Human Resource Management		Engineering	None	-
		Production	None	-
Settings		 Financials 	None	-
Global Setting Management		 Settings 	None	-
Company List		+ Custom	None	-
Location List				
User List				
Tables Management	\sim	Save Completed		Full Access
8034 Guardian Admin GUA	ARD1	WPCDEMO 01 Cent	tral Standard Time 1047x596	

4. On the right side of the screen, the security level is indicated with a dropdown menu

- 5. To set Global Security...
 - a. Click on the "Guardian Version 8" line
 - b. Click on the dropdown list on the right side of the line
 - c. Select the Global Security..."None", "Full", or "Read"

8j	Guardian Version 8	_ 🗆 🗙
Main Menu #	New × Expand menu items by Global Security is set the top "Guardian Version 8" I	at Today's News 👷 🖓 🗰 📲 🚬 × ×
Costing Management Engineering Management Pattern-Die Management	User Fite Name Fred Flintstone Get Users Add Selected User Ann: 0	
Production Inventory Management Production Management	User Name FRED Password yabadabdoo Language English (United States)	
Financials Account Payable Management Account Receivable Management Human Resource Management	Guydian Version 8 Sales B Salesperson Management Customer Management Customer Management	None Full Read
Settings Giobal Setting Management Company List Location List	Shipping - Receiving Management Purchasing Engineering Production	None - None - None - None -
User List Tables Management Switches List Carrier List Reports List	 B Financials B Settings Custom 	None • None • None •
Data Import	Save Completed	Full Access
8.0.3.4 Guardian Admin GUARD1	WPCDEMO 01 Central Standard Time 1074x679	

- 6. Security can be set Globally, by Menu/Module, or by Screen/Table
 - a. Menu / Module Security
 - i. Click on the Module you wish to set Security
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 - iii. Select the Security..."None", "Full", or "Read"
 - iv. NOTE: All items listed within the Module selected will inherit the rights of the parent when saved

∃ Guardian Version 8		None	
🖂 Sales		Full	
Salesperson Management		None	
Customer Management	Setting Security for all of Salesall	Full	
Sales Order Management	items within Sales inherit the same	Read	
Shipping - Receiving Management	security level.	Full	
Purchasing		None	
Engineering		None	
Production		None	
⊕ Financials		None	
		None	
		None	

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- b. Individual Security
 - i. Click on the individual Screen / Table you wish to set Security
 - ii. Click on the Security dropdown list
 - iii. Select the Security..."None", "Full", or "Read"

Ξ	∃ Guardian Version 8		None 🔻
	∃ Sales		Full 👻
	٠	Salesperson Management	Full 🝷
	-	Customer Management	Full 👻
		Customer File	Full 👻
		Customer Reports	Full 👻
		Adjust Customer Price	Full 👻
		Flip Customer To Next Price	Full 👻
		Replace Customer Reference	Full 👻
		Tax Table	Full
		Global Price Maintenance	None
	÷	Sales Order Management	Full
	Đ	Shipping - Receiving Management	Read

7. When finished, Save the settings by clicking on the Save button